## Appendix A- Council Tax

	Summary of Council Tax Write Offs 01/04/2016-30/06/2016											
Date of Write Off	(£0.00-£75.00)	Head of Revenue (£75.01-£500.00)	es (£500.01-£1,000.00)	Director of Finance (£1,000.01-£5,000)	Executive Director Corporate Services (£5,000.01-£10,000.00)	Cabinet (£10,000.01 and Over)	Remitted	Credit Write Off	Reversed Write Off	Total	No. of Accounts (Write Off Only)	Reason(s)
06/04/2016									(£114.47)	(£114.47)		LCTR adjustment/ dividend received
00/04/2016									(£114.47)	(£114.47)		LCTR adjustment/ dividend received
14/04/2016								(£703.08)		(£703.08)		Unallocated suspense over 2 yr old
"									(£4.38)	(£4.38)		Dividend received
28/04/2016									£41.40	£41.40		W/O suspense payment identified & allocated
01/06/2016									(£8.71)	(£8.71)		Dividend recevied
28/06/2016									(£4.25)	(£4.25)		Payment received
Q1 Totals	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	(£703.08)	(£90.41)	(£793.49)	0	

## Appendix B- Business Rates

	Summary of NNDR Write Offs 01/04/2016-30/06/2016											
Date of Write Off	(£0.00-£75.00)	Head of Revenues (£75.01-£500.00)	s (£500.01-£1,000.00)	Director of Finance (£1,000.01-£5,000)	Executive Director Corporate Services (£5,000.01-£10,000.00)	Cabinet (£10,000.01 and Over)	Remitted	Credit Write Off	Reversed Write Off	Total	No. of Accounts (Write Off Only)	Reason(s)
14/04/2016									(£106.41)	(£106.41)		Dividend received
Q1 Totals	£0.00	£0.00	£0.03	£0.00	00.03	£0.00	£0.00	£0.00	(£106.41)	(£106.41)	0	

## **Appendix C- Sundry Income**

	Summary of Sundry Income Write Offs 01/04/2016-30/06/2016											
Date of Write Off	Director of As	ssets & Environment (£1,000.00-£5,000.00)	Director of Transformation & Corporate Finance (up to £5,000.00)	Head of Revenues (£0.01-£999.99)	Director of Finance (£1,000.00-£5,000.00)	Director Communities, Planning & Partnerships (up to £5,000.00)	Director Housing & Health (up to £5,000.00)	Executive Director Corporate Services (£5,000.01-£10,000.00)	Cabinet (£10,000.01 +)	Total	No. of Accounts	Reason(s)
		20.00				20.00	00.00	22.22		20.00		
Q1 Totals	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0	
	No Sundry Incom	ne write offs for Q1 of 20	016/17									

## **Appendix D- Housing Benefit Overpayments**

Summary of Benefit Overpayment Write Offs 01/04/2016-30/06/2016											
Date of Write Off	(£0.00-£75.00)		d of Benefits (£500.01-£1,000.00)	(£1,000.01-£2,000)	Executive Director Corporate Services (£2,000.01-£10,000.00)	Cabinet (£10,000.01 and Over)	Total	No. of Accounts	Reason(s)		
00.04.0040	0404.07	0000 07	0500.07				04 000 54		N. (5		
30.04.2016	£121.97 £49.55						£1,330.51 £412.98		Not financially viable (2012)		
									less than 2 wks o/s due to death (2016)		
	£98.96						£198.96		court costs (2012)		
	£35.09 £2.35						£35.09 £2.35		less than £40 o/s (2015)		
									uneconomical to pursue (2015)		
	£162.36	£334.21 £281.88					£496.57 £281.88		HB Reg 100 compliant - not recoverable (2016)		
									absconded debtor (2013)		
		£133.40			07,000,00		£133.40		deceased (2015)		
04.05.0040	0440.50	£248.31			£7,800.06		£8,048.37		bankruptcy (2015)		
31.05.2016	£118.50						£785.18		Not financially viable (2009)		
	£63.39						£63.39		less than £40 o/s (2012)		
	£1.84						£1.84		uneconomical to pursue (2016)		
	£126.62						£126.62		HB Reg 100 compliant - not recoverable (2016)		
	£130.00	20=4.0=		22 222 22			£130.00		court costs (2013)		
		£354.07		£2,888.39			£3,242.46		deceased (2014)		
		£780.67					£780.67		less than 2 wks o/s due to death (2016)		
				£1,541.46	£11,146.64		£12,688.10		bankruptcy (2014)		
30.06.2016	£63.50						£146.90		absconded debtor (2012)		
<u>"</u>	£118.48						£316.72		bankruptcy (2014)		
	£101.20		£849.15				£1,664.99		not financially viable (2010)		
	£78.76						£78.76		less than £40 o/s (2012)		
"	£0.73						£0.73		uneconomical to pursue		
"	£79.27						£523.47		HB Reg 100 compliant - not recoverable (2016)		
"		£317.88					£317.88		Deceased (2016)		
"		£168.19					£168.19	2	less than 2 wks o/s due to death (2016)		
1 Totals	£1,352.57	£5,815.47	£1,431.42	£4,429.85	£18,946.70	£0.00	£31,976.01	111			